

Board of Directors

August Meeting

August 9th, 2011

Directors in Attendance: Myron Kirby, Chairman; Randy Molitoris, Vice Chairman
Randy Dean, Director, Della Cooper, Director

Associate Directors in Attendance: Don Prather

Staff in Attendance: Shelley Finfrock, Resource Conservationist; Jon Schuler, Interim
District Conservationist; Sondra Baker, Administrative Coordinator; Jonah Cooley,
District Intern

Chairman Kirby called the meeting to order at 8:20am

APPROVALS

Review of July minutes: Randy D. motions to approve June minutes as written, Randy
M., seconded. Vote to approve is unanimous.

Review of July financials: Randy M. motions to approve the financials, seconded by
Randy D. Vote to approve is unanimous.

Review of cost share options for 2012: Della C. motions to follow State cost share list,
seconded by Randy D. Vote to approve is unanimous.

REPORTS

John Schuler, Interim DC gives report –

1. Please see attached report.

Shelley Finfrock, RC gives report –

1. The Clinton Lake shoreline project has been completed. Signs have been posted at the DeWitt Bridge, the Route 54 Bridge and at the Mascoutin boat ramp. We currently owe the contractor \$540,000 which we will need to ask \$300,000 from the bank to float the cost until we are reimbursed by EPA and Exelon.
2. The decision has to be made as to whether to adopt the new State cost share list which raises the amounts that will be allowed to pay contractors for projects. Or whether to stay with our current cost share prices we have set and to prove that our lists are better suited for the area.

Sondra Baker, AC gives report –

1. Please see attached report.

Jonah Cooley, District Intern –

1. Please see attached report.

OLD BUSINESS

1. Summer Conference was discussed with the board and what we will be doing with land owners and contractors on prevailing wage. We will be having both land owner and contractor to sign a statement that they understand that prevailing wage must be paid.
2. The board discussed what was involved in the contribution agreement and that we would be receiving \$7007.15 from that agreement to help with district costs.

NEW BUSINESS

1. July Minutes were reviewed and accepted in the approvals.
2. July Financials were reviewed and accepted in the approvals.
3. Annual Plan of Work was discussed and we will be scheduling a special meeting to work the details of the plan.
4. BLWR for July was reviewed.

Next meeting is scheduled for September 13th, at 8am.

Randy M. motions to adjourn, motion seconded by Della C. Vote to adjourn is unanimous. Meeting is adjourned at 9:45 AM., Vote to approve unanimous.

Respectfully Submitted,

Randy Dean, Secretary, Treasurer
By: Sondra Baker, AC

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Compliance

- Wrapped up final two. Will be reviewed next year.

CRP

- 3 CRP waterways. One needs looked at and two have the CPOs ready.
- 1 CRP filter strip reenroll. Has been field checked, waiting on CPO.
- 2 CRP generals. Both are done waiting for signatures.
- 1 CREP for marginal pastureland. Referred to biologist for basal measurement.
- 2 CREP wildlife habitats. One referred to biologist for plan. One needs conference with Terre and then to biologist.
- 2 CREP contacted within the last two weeks. Waiting on word from producer on practices.
- 2 CREP wetland restorations. One needs CPO. One CPO complete and waiting on owner signature.

CSP

- One contract needs modification. Waiting on State Office.

EQIP

- Final payment made on Heritage Farms.
- Working on modification for Ellyn Coomer.
- Checkout on Richard Dean. All construction will be complete.
- Waiting on bills for Danny Ferguson.
- Waiting on IDNR for Doug Tilley forest management plan.
- Two forest stand improvements need completed this year.

WHIP

- One contract has a practice to do this year.

1026s

- 11 returned
- 1 needs field visit

NRCS presence 10 of 20 days in August. (Prior to Shannon reporting on August 29th.)

Administrative Coordinator Report
August 9th, 2011
Sondra Baker

NRCS

- Mailings
- Check in 1026's and CRP
Maps, Plats & Enviro Worksheets
- Eco Cat
- CPA-52's
- Job Sheets
- Wetland Maps
- Cultural Resources
- Native Grass Seeding forms and letters.
- Tool Kit and ARC
- Updates for Civil Rights Binder
- 2 – CPO's re-enrolls
- 4 – CPO's New
- Prepared Determinations to mailed to producers and returned to FSA

Other Duties

- Attended Summer Conference Meetings:
 - Comptrollers Report
 - Prevailing Wage
 - Illinois Funds Update
 - Opening Ceremonies
 - Strategic Planning Sessions
 - Annual Business Meeting
 - Assisted with the auction
- Feds Feed Families Collections
 - Made delivery of Garden goods to Friendship Center
- Phone calls and email
- Calendar Updates
- Recon work
- Prepared and mailed board meeting reminders.
- Typed Minutes for monthly meeting.
 - Prepared agenda, board report and all copies for monthly board meeting

Report
Jonah Cooley
8-9-2011

- **Surveyed, Completed I & E, and designed numerous waterways, terraces, and wetlands with Gayle (Engineer): Had to compute Drainage area, Hydrolic Length, Watershed Drawings and general acreage of all projects and complete a design.**
 - ✓ Dean Stevens (5.4 acre of Waterway and Stream bank Survey)
 - ✓ Danny Ferguson (2.3 acres of Waterway)
 - ✓ Dean Stevens (7.0 acres of Waterway)
 - ✓ Tammy Potter (1.8 acres of Waterway)
 - ✓ John Houser (Shallow water area Survey)

- **CRP Checks- renewals of filter strips, waterways, field borders and completed CA 6 Notes**
 - ✓ Gordan Douglas (Filter Strip)
 - ✓ Marvin Finrock III (Filter Strip)
 - ✓ Donald Damisch (Waterway needs reseeded)
 - ✓ Martina Gustafson (Waterway)

- **Completed contribution agreement (\$7007.50)**

- **Contacted producers to see if erosion control structures had been completed and if bills had been sent to office (Charlie marvel, Cody Ketelson, Marty Thorton, Terry Coomer)**

- **Attended Area 5 meeting at Lakeland college in Mattoon**
 1. **Civil Rights**
 2. **Cost-Share program Guidelines and Application Form**

- **Attended Summer Conference Meeting**
 - **Filling out Annual Financial Reports**
 - **Prevailing Wage guidelines**
 - **Cost share challenges/Skill building exercises**

- **General phone calls and emails**

- **General questions and walk-ins**

- **Updated Dry Erase board on active projects**