

Board of Directors

June Meeting

June 16, 2011

Directors in Attendance: Myron Kirby, Chairman; Randy Molitoris, Vice Chairman
Della Cooper, Director, Dick Howell, Director

Associate Directors in Attendance: Don Prather

Staff in Attendance: Shelley Finrock, Resource Conservationist; Michelle Lewis,
Interim District Conservationist; Sondra Baker, Administrative Coordinator, Terre
Zeigler, CREP Coordinator; Jonah Cooley, District Intern

Chairman Kirby called the meeting to order at 8:05am

APPROVALS

Review of April minutes: Dick H. motions to approve April minutes as written, Randy M., seconded. Vote to approve is unanimous.

Review of April & May financials: Dick H. motions to approve the financials, seconded by Randy M. Vote to approve is unanimous.

REPORTS

Randy Molitoris Gives Report from Quarterly Board Meeting –

1. There was a discussion about Association dues and whether or not to allow a district to not pay dues one year and then pay the following year and still be able to vote and participate with the rest of districts or how it should be handled. The decision was further discussion is to happen.
2. CPP contracts due by June 30th
3. RC & D funding has been pulled.
4. Health insurance for employees is still being negotiated
5. IDNR has money available for grade schools field trips
6. Discussed board nominations to be brought to Summer Conference for a vote
7. The two resolutions were discussed, resolution 1 passed but resolution 2 failed.

Michelle Lewis, Interim DC gives report –

1. Michelle will be acting while we are waiting for a permanent DC to be assigned. She will at this point be here on Tuesdays.
2. Will be addressing contracts that we currently are processing and working with district employees to complete those. She will also help with any new projects that may come while she is here. Michelle feels good that we are covered for the time that we will be waiting.

3. Gail Bishop engineer from Macon County will be here to handle field work.
4. Michelle will be undergoing some medical procedures later in the month so John Schuller will be coming to fill in during that time. John was an RC & D Coordinator and the that program has been cut so he will be using his previous experience with DC to help us while Michelle is out.
(Myron Kirby, Board Chairman, interjected that he has been working on getting a DC as quickly as possible and is keeping in close contact with Bill Gradle and Angela Biggs to see that it happens quickly.)

Shelley Finfrock, RC gives report –

1. CREP money concerns have surfaced and recently Myron K. (Board Chair) received a phone call and letter to let us know that we had not paid our recent dues and that if not paid right away our CREP monies would be held. We had not had an April board meeting to have them approved to pay. However in light of that fact we also know that on many occasions payments from the association to us for CREP reimbursement have been late and that we have continued without question to do all the administration for all of Terre's counties without compensation.
In concern of the CREP funding shortage Terre had met with Rich Nichols and spoke with him months ago about her concern that there would not be enough funding. The problem was ignored at that time until very recently when Terre's fears came to fruition. Now Terre is being asked to try and help with gathering funding to relieve the shortage of funds.
2. The Clinton Lake shoreline restoration project is fully underway and work is being done in the lake now. We received our permits and Shelley has been diligently working on seeing the project through any hiccups. There was a small issue with Rock sizes being too large but this is being worked out. They are scheduled to be done July 1st. The cost of the work is projected to be \$540,000, EPA will be covering 60% of that cost while Exelon plans to pay 40%.
3. Purchased Doug Peters parting gift.
4. Joe Bybee was here to review CPP projects there was only one small problem with a waterway project but that is being addressed and will be fixed. We had some missing signatures and that also will be taken care of after today's meeting.

Terre Zeigler, CREP Coordinator –

1. Please see attached report.

Sondra Baker, AC gives report –

1. Please see attached report.

Jonah Cooley, District Intern –

1. Please see attached report.

OLD BUSINESS

NONE

NEW BUSINESS

1. April Minutes were reviewed and accepted in the approvals.
2. April & May Financials were reviewed and accepted in the approvals.
3. Resolutions 1 & 2 were reviewed and discussed by the board
4. Summer Conference tentative schedules were reviewed and discussed those attending will be : Myron Kirby, Randy Molitoris, Randy Dean, Shelley Finfrock, Terre Zeigler, Sondra Baker and Jonah Cooley.
5. Conservation catchalls for April & May were taken home for review.
6. BLWR for April and May were reviewed.
7. AISWCD Update was reviewed.
8. Membership Dues Letters were reviewed the Dues were already paid and the board was made aware.

Next meeting is scheduled for July 12th, at 8am.

Randy M. motions to adjourn, motion seconded by Della C. Vote to adjourn is unanimous. Meeting is adjourned at 9:30 AM., Vote to approve unanimous.

Respectfully Submitted,

Randy Dean, Secretary, Treasurer
By: Sondra Baker, AC

CREP COORDINATOR MONTHLY REPORT

May 2011

1. Daily communications with Valerie Njapa to coordinate CREP and prepare for her upcoming maternity leave
2. Assisted CREP Coordinators: Kim, Gene, Sue, Sarah, Trish, Tim, Jamie
3. Assisted RCs: Josh J, Rick M, Kara D
4. Review Enrollments for: Moultrie, Shelby, St Clair, Washington
5. Champaign County CREP enrollments & presentations for: Mid America Sand and Gravel, McIntosh
6. Piatt Co: CREP Enrollment delivered to IDNR: Chesser; FSA appl assistance: Stan Foley, Eric Knisley
7. Macon Co CREP Enrollments Delivered to IDNR: Debbie Herbert
8. Prepared spreadsheets for IDNR for 4 Counties: Champaign, DeWitt, Macon, Piatt
9. Prepare monthly reports
10. CREP reports for : DeWitt SWCD Board, Piatt SWCD Board, Macon SWCD Board
11. Meeting with Debbie Fluegel, re: Trees Forever partnership with CREP
12. Champaign, DeWitt & Piatt (Macon elected to do their own):
Vouchering for seat fees and hardware
13. Designed brochure for IDNR to be printed by Trees Forever funding
14. Reconciled stamps for AISWCD and delivered \$800 stamps
15. Coordinated and scheduled Trees Forever CREP assistance with Peoria, Tazwell, Bureau, Woodford & Marshall Putnam
16. Mtgs/Training at IDNR for covering CREP
17. 4 days at IDNR processing CREP enrollments statewide: 33
18. Vandalia prepared Enrollments & met with LO for Westendorf, Keck, Siebert

Administrative Coordinator Report
June 16th, 2011
Sondra Baker

NRCS

- Mailings
- Check in 1026's and CRP
Maps, Plats & Enviro Worksheets
- Eco Cat
- CPA-52's
- Wetland Maps
- Cultural Resources
- Native Grass Seeding forms and letters.
- Tool Kit and ARC
- Updates for Civil Rights Binder

CREP

- CREP mapping
- Recreated CREP Coordinator Map with contact info and new coordinators.
- Printed and created soils maps from toolkit and ARC maps for CREP.

Other Duties

- Reserved Rooms for Summer Conference
- Filled out Registrations for Summer Conference
- Feds Feed Families
 - Non Perishable Food Donations
- Count Transect Survey with Jonah (4 days)
 - Entered Transect Data with Jonah.
- Volunteered at the State Envirothon (1 day)
- Phone calls and email
- Calendar Updates

- Typed Minutes for monthly meeting.
- Recon work also cleaned out and re-arranged file drawers to make room for tract folders.
- Prepared agenda, board report and all copies for monthly board meeting.

Report
Jonah Cooley
6-16-2011

- **Surveyed, Completed I & E, and designed numerous waterways and terraces with Doug and Gayle (Engineer): Had to compute Drainage area, Hydrolic Length, Watershed Drawings and general acreage of all projects.**
 - ✓ Tom Ryan (1.0 acre)
 - ✓ Dan Ferguson (2.2 acres)
 - ✓ Terry Coomer (11.3 acres)
 - ✓ Bonnie Sprague (4 Terrace & 1500 Ft tile)
 - ✓ Lynn Swigart Family Trust
 - ✓ Dennis Powers
- **CRP Checks- renewals of filter strips, waterways, field borders and completed CA 6 Notes**
 - ✓ Hoffman Family Farms (Waterway needs to be redesigned)
 - ✓ Fryman family Trust (Filter Strips)
 - ✓ Vickie Harbach (field border)
 - ✓ Jerry Baker (filter strip)
 - ✓ Edward Molitoris (filter strip)
 - ✓ Terry Holtz (filter strip)
 - ✓ Norma Napoleon Trust (Waterway)
- **Typed letters to go out to producers who were randomly selected for compliance review**
- **Completed NRCS compliance reviews on random tracts with Shelley and Doug**
- **Received toolkit access and learned how to report acres-**
- **Transect Survey with Sondra (residue Checks) and reported the results**
- **Sat in on a meeting for the Clinton Lake project and did a site visit**
- **General phone calls and emails**
- **Recon and Folder work**
- **Completed Dr y Erase board to have a better visual of what projects are in progress and what work needs to be completed on them**